

[Date], 2011

[Name & Address]

**RE: Information for Electronics Retailers regarding Connecticut's Electronic Waste Regulations**

Dear [Electronics Retailer Name],

The State of Connecticut has recently implemented a program for its residents to recycle televisions, computers, computer monitors and printers. Retailers will play an important role in raising awareness about this new recycling program for Electronic Waste (E-Waste) and ensuring only compliant products are offered for sale. The program requires retailers that sell televisions, computers, computer monitors and printers in Connecticut to provide E-Waste recycling information to their customers at the point of sale [Connecticut General Statutes Sec. 22a-635] and to consult a list of compliant manufacturers prior to sale [Connecticut General Statutes Sec. 22a-634].

By April 1, 2011, retailers will be required to provide customers with information provided by the Department of Environmental Protection, including a toll-free telephone number and an Internet website as listed below. This information will direct Connecticut residents to the nearest location for free recycling of televisions, computers, computer monitors and printers as well as other types of electronic waste. Retailers may provide this information by placing both the telephone number and website on the receipt, packaging or in any other clear written form at the point of sale. Please use the language indicated below:

**For information on where Connecticut residents can go to recycle used electronic devices, please visit <http://www.ct.gov/dep/ewastedropoff> or call this toll-free telephone number: 1-888-424-4193.**

In addition to providing information to residents, retailers may only sell products that are currently in compliance with the requirements of Connecticut's E-Waste law [Connecticut General Statutes Sec. 22a-634]. The department has posted a list of compliant manufacturers on our website which can be found at [www.ct.gov/dep/e-waste](http://www.ct.gov/dep/e-waste) by clicking the link for "CT's E-Waste Recycling Law". Retailers need to consult this list and may only sell branded items that are on this list. This website will also provide more information about the E-Waste law.

Thank you in advance for your cooperation. If there are any questions, please contact Mr. Tom Metzner by phone at (860) 424-3242, or by e-mail at [Tom.Metzner@ct.gov](mailto:Tom.Metzner@ct.gov).

Yours Truly,



Robert C. Isner, Director  
Waste Engineering and Enforcement Division  
Bureau of Materials Management and Compliance Assurance