



CJIS Roadmap

Criminal Justice Information System

April 2020 Vol. 9 No.3

A Word from Our Director

Business Continuity of the CISS Project During COVID-19 and Limiting Exposure

The Criminal Justice Information System (CJIS) is primarily a technology service organization. As such, it has the tools to manage the Connecticut Information Sharing System (CISS) and the Connecticut Racial Profiling (CTRP3) system by enabling its workforce to telecommute. The primary focus during the COVID-19 emergency is for CISS to maintain the production features of Search and Workflows, and continue support for all our Law Enforcement Partners. We would like to do this while protecting our workforce and providing them all the tools necessary to continue to do their job.

Following the Governor's guidance, CJIS personnel have been authorized to work at home. As such, we are following the "Stay Home, Stay Safe" guidelines, while maintaining essential functions.

To make that possible, all essential support personnel have been equipped with portable laptops that contain Virtual Private Network (VPN) capability. This securely enables CJIS employees to connect to the CJIS network and perform their essential functions.



Image #1: Technology during COVID-19

Additionally, to facilitate collaboration and continue to maintain day-to-day communication, CJIS personnel routinely use email, file sharing through Bureau of Enterprise System and Technology (BEST) network drives, and Skype for instant messaging. They also have been equipped with Zoom, a video-first unified communications platform, for face to face video meetings and conferencing.

During the telework period of the COVID-19 emergency, CJIS personnel provide a summary of activities performed during telework, which is verified by management. Managers also establish a daily video contact with personnel to discuss the work and any issues. Through this, we are able to address any issues as they arise.

During this period, CJIS reprioritized several project components based on the needs and availability of our partner agencies and

(Continued on Page 3)

CJIS Governing Board

Revolutionary Technology Linking
Connecticut's Criminal Justice &
Law Enforcement Community
April 2020 Vol. 9 No. 3

www.ct.gov/cjis



Co-Chairs

Judge Patrick L. Carroll, III,
Chief Court Administrator

Konstantinos Diamantis,
Deputy Secretary,
Office of Policy & Management



MEMBERS

James Cetran, *Chief,*
CT Police Chiefs Association

Richard Colangelo, Jr. Esq.,
Chief State's Attorney,

Rollin Cook, *Commissioner,*
Dept. of Correction

Josh Geballe, *Commissioner,*
Dept. of Admin. Services

Carleton Giles, *Chairperson*
Board of Pardons and Paroles

Office of Chief State's Attorney

John A. Kissel, *Senator,*

Ranking Member, Joint Comm. on Judiciary

Sibongile Magubane, *Commissioner,*
Dept. of Motor Vehicles

Natasha Pierre Esq., *Victim Advocate*
Office of Victim Advocate

Christine Rapiello, Esq.,
Chief Public Defender,

Division of Public Defender Services

Rosa C. Rebimbas, *Representative,*

Ranking Member, Joint Comm. on Judiciary

James C. Rovella, *Commissioner,*

Dept. of Emerg. Services & Public Protection

Steven Stafstrom, *Representative*

Co-Chair, Joint Comm. on Judiciary

Gary A. Winfield, *Senator,*

Co-Chair, Joint Comm. on Judiciary

CJIS SENIOR MANAGEMENT

Humayun Beg, *Executive Director*

Mark Tezaris, *Program Manager*



Comments, corrections, and inquiries
about CJIS Roadmap and CISS should be
directed to:

CJIS.HelpDesk@ct.gov

for documentation by the CJIS Help Desk
Sarah Kaufman, *Technical Writer*

In This Issue

*A Word from Our Director: Business Continuity of the
CISS Project During COVID-19*Page-1

*Diamantis Named New OPM Designee to CJIS
Governing Board*.....Page -3

*Connecticut Information System Project Plan for
Moving Forward During COVID-19*Page -4

*CJIS Continues Connecticut Information System
Training with Instructor-Led Webinar*.....Page -6

~ Meetings ~

CJIS Quarterly Governing Board Meeting

July 23 2020

To Be Determined

For More information about CISS and CJIS
publications, got to www.ct.gov/cjis



Diamantis Named New OPM Designee to CJIS Governing Board



Image #2: OPM Deputy Secretary Diamantis

Earlier this year, the Criminal Justice Information System (CJIS) Governing Board received a new member. Konstantinos "Kosta" Diamantis is the new Deputy Secretary of the Office of Policy and Management (OPM). He has been designated by OPM Secretary Melissa McCaw to be the represent OPM on the Governing Board, and is also the Acting

CJIS Governing Board Co-Chair.

While Deputy Secretary Diamantis was unable to attend the January Governing Board meeting, he has met with CJIS staff and other Board members. He has been fully briefed on the CJIS and the Connecticut Information Sharing System (CISS).

Office of Policy and Management (OPM) Deputy Secretary Konstantinos "Kosta" Diamantis has more than 30 years combined experience in the public and private sectors practicing

law, serving in the state legislature, and most recently, working at the Department of Administrative Services. Throughout these experiences, he developed a deep understanding of the legal, legislative, policy, financial, and operational functions of state government.

Deputy Secretary Diamantis holds a Juris Doctorate from Franklin Pierce Law School and was a sole law practitioner for more than 28 years. His practice focused on criminal defense, including work in juvenile court, abuse neglect cases, and contracts.

Additionally, he served in the Connecticut General Assembly from 1992 through 2006. During his legislative tenure, he was named House Vice Chair of the Appropriations Committee and served as the House

(Continued on Page 5)



Image #3: Accessing electronic data

A Word from Our Director: Business Continuity of the CISS Project

(Continued from Page 1)

vendors. As part of this, CJIS has adjusted to those capabilities in order to focus on areas where we are able to continue testing and development of electronic workflows.

As Executive Director of CJIS, I want you to be rest assured that CJIS will be able to continue the work of rolling out CISS workflows and search to our criminal justice community partners. We are working with our partners at the Division of Criminal Justice, Judicial Branch, and police departments to determine how the current situation may influence roll out and development of certain workflow features.

Our staff also created a new CISS video training schedule to continue broad-based training for our partner agencies.

CJIS and our criminal justice stakeholders have entered new territory. It is unclear how long this situation will last and what further steps may need to be taken to ensure public safety. Whatever happens, we will be able to get through this together.

Connecticut Information Sharing System Project Plan for Moving Forward During COVID-19

While COVID-19 means a large number of our criminal justice partners and Criminal Justice Information System (CJIS) staff are no longer working in our physical office locations, it hasn't stopped the rollout of the Connecticut Information Sharing System (CISS).

To continue the work with limiting face-to-face contact, CJIS equipped each staff member with a virtual private network (VPN). These VPNs enable employees to securely connect to CJIS systems remotely.

With VPNs in place, CJIS continues its work with NexGen Public Safety Solutions. NexGen is developing and testing both Level I and Level II arrest information transmissions. Level I early arrest notification is in the final stages for approval. A pre-production record management system server was built at the the Clinton Police Department. Once NexGen completes programming its software and installs it on the pre-production server, testing of multi-agency integration can begin.

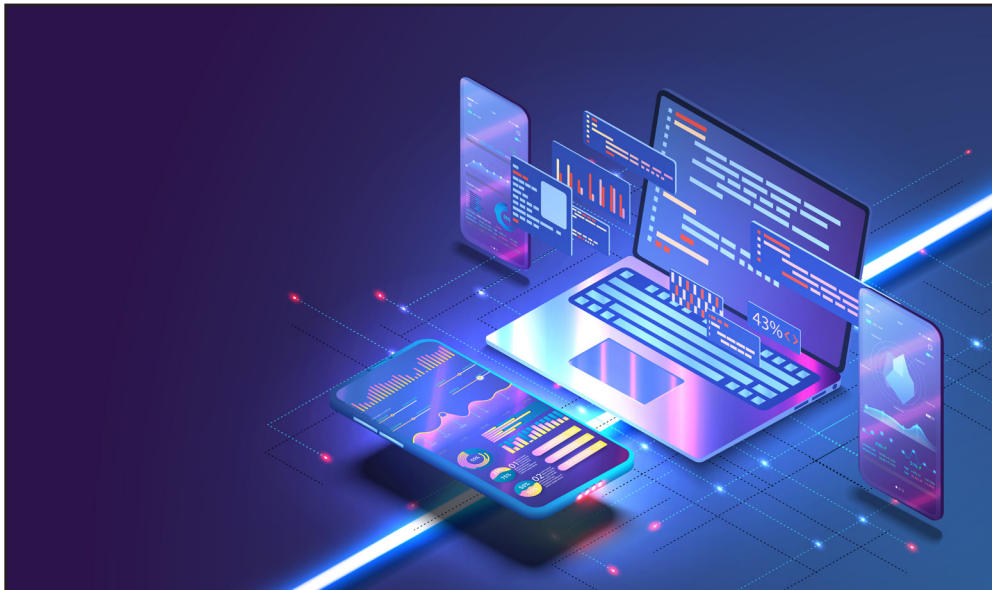


Image #4: Accessing technology on multiple devices

Once the pre-production environment is complete, CJIS can begin sending parallel arrest information. It will duplicate the arrests being made at the Clinton Police Department so quality assurance testing can be conducted.

Schedule Notifications, Case Updates, and Dispositions, are being sent by Judicial through CISS to the Division of Criminal Justice. Both Judicial and DCJ can send Agency Response Messages through CISS to the pre-production RMS server.

CJIS also is organizing end-to-end rollout and testing of CISS workflows. This includes defining and prioritizing workflows and data exchanges for the Geographic Area 9 (GA-9) criminal justice area.

Unfortunately, social distancing means that the rollout of new CJIS JAG routers is delayed. Installation of the new routers requires in-person visits. This process will be continued once face-to-face contact can resume safely.



Image #5: Blind Justice in the Age of Technology

(Continued on Page 5)

Diamantis Named New OPM Designee to CJIS Governing Board

(Continued from Page 3)

Subcommittee Chair of Elementary and Secondary Education, and Judicial and Corrections.

Deputy Secretary Diamantis followed his service in the legislature with a role as Special Counsel to the Speaker of the House of Representatives James Amann. He now supports the OPM's work in the areas of Intergovernmental, Criminal Justice, Capital, and other programs and policy.

Deputy Secretary Diamantis serves as Director of School Construction, Grants and Review, consistent with OPM's responsibility. Together with his team, he continues the mission to provide adequate learning environments and facilities to meet the programmatic needs for Connecticut's students, as well as provide state of the art facilities, while simultaneously maintaining frugality with state resources.

CISS Project Plan for Moving Forward

(Continued from Page 4)

Similarly, CJIS looked at the project schedule that was in place before social distancing. In order to make the best use of time and funding for CISS, CJIS identified project elements that could be postponed and other project elements that were planned for a later time, but can be done now. This has put some work ahead of schedule. This includes:

- New data exchanges for the Department of Emergency Services and Public Protection
- Upgrade MultiVue software
- Upgrade Software AG webMethods
- Create CJIS Dashboard Project and Reports
- Upgrade server platforms for Racial Profiling

While CJIS employees are conducting work remotely, employees at our partner agencies are also moving forward with technical work at their agencies.

The Board of Pardons and Paroles (BOPP) is close to completing work to send E-Pardons to CISS. Once the electronic exchange is completed BOPP will be able to send information from its case management system to CISS. E-Pardon information then can be sent to other criminal justice agencies.

At the Judicial Branch, case updates, schedule notifications, and dispositions are being sent through the test environment. The next step is for an exception report to become available. This



Image # 6: Touching digital justice

report contains validating information not already in CISS. This will help clean up data in the system.

At the Division of Criminal Justice (DCJ), progress is being made on its new case management system. DCJ currently receives case updates, schedule notifications, and dispositions through the pre-production environment. This allows DCJ to test its new system.

CJIS continues to work with the Department of Emergency Services and Public Protection (DESPP). Updates that had been planned for next year are moving forward now in lieu of work that would require in-person contact. We live in different times, but CJIS and all of our partner agencies are finding ways to adapt. So much progress has been made on CISS, particularly in the past year. Progress continues now and will continue in the future.

The criminal justice community deserves the advantages the Connecticut Information System will provide.

CJIS Resumes Connecticut Information Sharing System Training with Instructor-Led Webinars

The Criminal Justice Information System (CJIS) resumed training the criminal justice community in April when staff had been removed from its building because of COVID-19.

Understanding the new constraints facing CJIS's partner agencies, CJIS employees developed a way to train search users of the Connecticut Information Sharing System (CISS). CJIS Law Enforcement Liaisons used Zoom video and web technology to adapt the in-person training previously used to create live, instructor-led webinars.

Capitalizing on this technology, CJIS Law Enforcement Liaisons are conducting live training sessions each week. Individuals who completed the CISS User Access Request Form (CUAR) can sign up for either morning or afternoon training sessions that are scheduled throughout the week. Each session qualifies those taking the training for four Police Officer Standards and Training credit hours.

Because the training classes use web-based technology, they can be taken anywhere an internet connection can be accessed. In addition to desktops and laptops, CISS training can also be done on your handheld device.

Because the webinars are live, CJIS stays up to date with the latest information about Zoom in order to present the classes in as secure an environment as possible. This includes requiring participants to register for classes, muting participants' microphones, and having participants submit questions via Q&A texts.

The webinars are conducted in much the same way the in-person instructor-led classes were. CJIS Law Enforcement Liaison Henry "Hank" Lindgren leads the morning classes. He also assists trainees with the final test, marking the completion of their training. In the afternoon, CJIS Public Safety

Liaison Patrick Farrell conducts classes and helps trainees complete the final test at the end of their training.

A significant component in the class is ensuring individuals understand CISS security protocols. Searches are not to be conducted for any purposes not directly related the individual's work for their police department or agency. Accessing information for other reasons could lead to a loss of access privileges or more severe action.

During the class, participants can submit questions through Zoom and Lindgren and Farrell will answer those questions in real time.

Those taking the classes must fill out and submit a CUAR. The emails from those forms are entered into a CJIS Listserver used to email class invitations to individuals. Those forms can be found on the CJIS website at www.ct.gov/CJIS. The forms can be filled out electronically and then emailed to CJIS.

Lindgren and Farrell will work with police department command staff and agency supervisors on the necessary approvals for the form. They also will work with department management to determine what security access each individual will be assigned in CISS.

Once the class is complete, Lindgren and Farrell work with participants to log into CISS so they can begin searching.

While weekly emails are sent inviting new users to take the class, users can also reach out to CJIS, Farrell, and Lindgren by email.

CJIS.Helpdesk@ct.gov

Henry.Lindgren@ct.gov

Patrick.Farrell@ct.gov

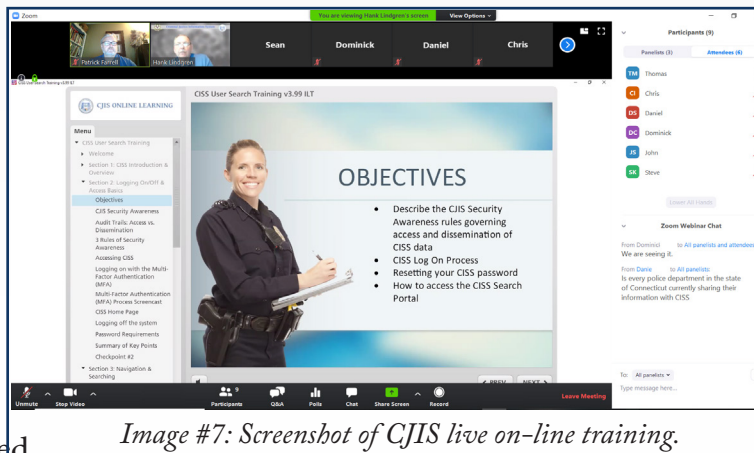


Image #7: Screenshot of CJIS live on-line training.

